



# APPENDIX A: IMPORTANT CONTACT INFORMATION

The Plan is sponsored and administered by the Board of Trustees. The Trustees have delegated administrative responsibilities to other individuals or organizations as follows.

- Fund Office (Administrative Manager):
  - » Maintains eligibility records;
  - » Accounts for employer and self-payment contributions;
  - » Administers all benefit claims;
  - » Answers Participant inquiries; and
  - » Handles other routine administrative functions.
- Anthem Blue Cross and Blue Shield provides access to Preferred Providers for medical care.
- Anthem Blue Cross and Blue Shield administers the Employee Assistance Program (EAP).
- Health Dynamics provides access to Preferred Providers for routine physical examinations through their Health Promotion Program.
- CVS Caremark Corporation provides access to Preferred Provider pharmacies and administers the Prescription drug mail order program.
- MetLife administers the Death and Accidental Death and Dismemberment benefits.

The chart that follows shows the contact information for the various organizations that provide these services under our Plan.

<b>If You Have A Question Or Need Information About:</b>	<b>Contact:</b>	<b>Phone Number:</b>	<b>Website:</b>
Eligibility and Updating Personal Information	Fund Office	(262) 549-9190 (800) 242-7018	<a href="http://www.iuoe139.org">www.iuoe139.org</a>
Benefits	Fund Office	(262) 549-9190 (800) 242-7018	<a href="http://www.iuoe139.org">www.iuoe139.org</a>
Preferred Providers	Anthem BCBS	(800) 676-2583	<a href="http://www.anthem.com">www.anthem.com</a>
The Employee Assistance Program (EAP)	Anthem BCBS	(800) 865-1044	<a href="http://www.anthemEAP.com">www.anthemEAP.com</a> (login: OE Local 139)
Routine Physical Examination Benefits	Health Dynamics	(414) 443-0200	<a href="http://www.hdhelpsu.com">www.hdhelpsu.com</a> (password: hdhelpsu)
Transplant Benefits	Fund Office	(800) 242-7018	<a href="http://www.iuoe139.org">www.iuoe139.org</a>
Prescription Drug Benefits	CVS Caremark	(866) 750-3634	<a href="http://www.caremark.com">www.caremark.com</a>
Death and Accidental Death and Dismemberment Benefits	MetLife	(800) 638-6420	N/A
	Fund Office	(800) 242-7018	<a href="http://www.iuoe139.org">www.iuoe139.org</a>



**Your Health Benefit Fund Website, [www.iuoe139.org](http://www.iuoe139.org).**

If you have questions about your benefits, call the Fund Office or access your current member website at [www.iuoe139.org](http://www.iuoe139.org) and click on the Health Benefit Fund logo on the left.

The site is user-friendly and allows easier and quicker access to the information you need, when you need it. You'll be able to access your eligibility, work history, HRA balance, and claims information via a secure area of the site, as well as download forms, access other related websites, and more.



Your Member Login User Name is your full OEF number (OEF followed by a 6-digit number). Your password was mailed to you by the Fund Office. If you've lost your password or if you are a newly eligible employee, contact the Fund Office and a letter with a new password will be mailed to your home.